

## **GUIDANCE ON COMPLETING THIS FORM**

Your childcare provider(s) will claim funding for you. It is very important that you understand and agree to any additional costs that you may be liable for. If you need help completing this form please ask your provider.

All children are entitled to Government funding from the term after their 3rd birthday until they start state school or they reach statutory school age. Please ask your setting if you need help determining your child's eligibility for a free place.

Gloucestershire County Council will fund a nursery education place for your child to attend a maximum of 2 childcare providers per day for up to:

- A maximum of 15 hours per week (universal offer) or 30 hours per week (extended offer)
- A maximum of 10 hours per day
- No minimum session length
- Not before 6am or after 8pm
- If your childcare provider opens for 33 weeks per year you can claim funding for 11 weeks per academic term
- If your childcare provider opens for 38 weeks or more per year you can claim funding for 14 weeks in the Autumn academic term and 12 weeks in Spring and Summer academic terms.

If your child attends 2 childcare providers or more, you can choose to use your free hours at one childcare provider or split the hours between them. You should complete forms for all the childcare providers your child attends and detail the total hours attended per week and the total hours claiming per week. You also need to state which source of funding you are using at which childcare provider, universal or extended. You must ensure your childcare providers are aware of your choices so that they can charge you correctly for any additional hours and services.

The amount of funding your child receives may be affected if:

- Your child arrives after the term has started
- Your child leaves before the term ends
- Your child moves from one setting to another during the term

### **NURSERY EDUCATION FUNDING TERMS & CONDITIONS**

***IMPORTANT: By signing this form you understand and agree to the following:***

- As a parent / guardian, you understand it is your responsibility to provide us with accurate details of all the childcare providers and hours that your child attends.
- You must complete a separate Declaration Form for each childcare provider your child attends.
- You understand you may be liable for any extra costs that are not covered the Early Years Funded Free Entitlements for 2, 3 & 4 year olds.
- You agree to pay these extra costs direct to the Provider(s) in question.
- If your child moves from one childcare provider to another during the term, you and the childcare providers must ensure the correct paperwork relating to the move is completed. Without these amendment details we will not be able to transfer any funding to your new childcare provider and you may be liable for any costs.

For further advise regarding Early Years Funded Free Entitlements for 2, 3 & 4 year olds  
Visit: <http://www.glofamiliedirectory.org.uk/kb5/gloucs/glofamilies/home.page>